

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Salary Board

March 13, 2025

10:00 a.m.

Pledge of Allegiance.

Moment of Silence.

Call to Order.

Public Comment.

Approve the Salary Board Minutes of February 13, 2025.

### Salary Modifications:

1. Full-Time Executive Assistant for the District Attorney's Office, (Paygrade 49-B/\$38,001.60 [1820 hours] annually), to (Paygrade 49/B-\$35,544.60 [1820 hours] annually), effective March 31, 2025.
2. Approve modifying the hourly rates of the Per-Diem Summer Duman Park Workers for Duman Park, (Paygrade 000-Q/[1000 hours]), to the following, effective March 31, 2025, through October 31, 2025:
  - 1<sup>st</sup> year of employment - \$12.00 per hour
  - 2<sup>nd</sup> year of employment - \$12.50 per hour
  - 3<sup>rd</sup> year of employment - \$13.00 per hour

Adjournment.

# CAMBRIA COUNTY BOARD OF COMMISSIONERS

## Agenda

March 13, 2025  
10:00 a.m.

Call to Order.

Public Comment.

Approve the Minutes of the Commissioners' Meeting held February 27, 2025.

## COMMISSIONERS

### Notice of Executive Sessions:

1. March 10, 2025, meeting with Agency Department Heads.
2. March 11, 2025, meetings with Human Resources and the Solicitor.

### Proclamations:

Approve the following Proclamations:

AmeriCorps Week – March 9, 2025-March 15, 2025  
Cambria County Conservation District 75<sup>th</sup> Anniversary  
Child Abuse Prevention Month – April 2025  
Pennsylvania 4-H Week – March 16, 2025-March 22, 2025  
Pennsylvania 811 Safe Digging Month – April 2025

### Liquid Fuels:

Approve 2025 Liquid Fuel Allocations.

### Grants:

Approve submitting a Historic Preservation Grant Application, to be used for carpeting in Courtroom No. 1, in the amount of \$29,888.00.

Approve the Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency, for the 2025 Cambria County VOJO Grant, No. 2023-VF-07-45569, in the amount of \$34,759.00.

### Agreements:

Approve the 2025 Loan Agreement with the Cambria Somerset Authority, in the amount of \$100,000.00.

**Approve the Agreement with Zelenkofske Axelrod, LLC, to provide audits for the Register of Wills, Clerk of Courts, Probation Office Adult Intermediate Punishment Unit, Recorder of Deeds, Prothonotary, Prison Canteen Fund, and the Prison Resident Fund, as of December 31, 2024, in an amount not to exceed \$30,600.00.**

**Approve the Juvenile Probation Services Program Grant Agreement with the Commonwealth of Pennsylvania, Juvenile Court Judges’ Commission, having a performance period of July 1, 2024, through June 30, 2025, in the amount of \$246,334.00.**

**Approve the Broker Fee Agreement with MGI Risk Management, beginning April 1, 2025, and ending December 31, 2027, at a rate of \$3,750.00 per quarter.**

**Approve the Bill of Sale, Release, and Indemnity Agreement with Central Cambria School District to transfer a 2015 Ford Expedition to the School District, for \$1,000.00.**

**Approve the Proposal of Motorola Solutions, Inc., to provide cybersecurity Managed Detection and Response services for ICORRS.**

**Approve the Subcontract Agreement with Southern Alleghenies Planning & Development Corporation to provide services with respect to the Emergency Life-Saving through Multi-Modal Mobility, for a term beginning March 1, 2025, and ending October 31, 2025, in an amount not to exceed \$54,200.00.**

**Contracts (Provided Funding is Available):**

**Approve one (1) Service Contract Agreement for Cambria County Area Agency on Aging, Fiscal Year 2024-2025.**

Vendor	Service Provided	Amount
PA Department of Agriculture	Farmers Market Vouchers	\$24.00 per consumer

**Approve one (1) Service Contract Agreement for Cambria County Drug & Alcohol, Fiscal Year 2024-2025.**

Vendor	Service Provided	Amount
University of Pittsburgh Physicians	Physician Services – Medical evaluation for opioid use disorder.	\$15,000.00

**Approve three (3) Service Contract Agreements for Cambria County Children & Youth Service, Fiscal Year 2024-2025.**

**George Junior Republic in Pennsylvania**

Cert No.	Unit ID	Service Provided	Rate
Multiple 407640	RG	Regular Residential	\$313.62/day
Multiple 408140	SN	Special Needs	\$392.56/day
Multiple 408210	DA	Drug & Alcohol	\$323.82/day
407920	DX	Diagnostic	\$336.62/day
Multiple 407830	IS	Intensive Supervision	\$501.74/day
454420	SD	GJR Secure	\$730.99/day
Multiple 408120	SM	Special Needs M.A.	\$190.14/day
Multiple 408210	DM	Drug & Alcohol M.A.	\$82.94/day
407510	TR	Therapeutic Residence for Adolescent – Complex Cases	Determined by individual county contract

**Conemaugh Memorial Medical Center – Maternal Addiction Resource Center (MARC)**

Service Provided	Rate
Maternal Addiction Resource Center (MARC)	Approved Budget - \$40,000.00

JusticeWorks YouthCare, Inc.

<u>Service Provided</u>	<u>Rate</u>
JustCare Program	\$83.66/hour
JustCare + Program	\$92.03/hour
STOPP Program	\$89.35/hour
STOPP + Program	\$98.28/hour
VIP (Violation Initiative Program)	\$82.50/hour
VIP + Program	\$90.75/hour
Anger Management Program	\$83.66/hour
Anger Management + Program	\$92.03/hour
Drug Testing	\$89.00 flat rate
Drug Testing – No Shows	\$30.00 flat rate
Family Finding	\$61.38/hour
FGDM	\$3,000.00/conference
FGDM	\$1,000.00/successful referral but no conference
FGDM	\$250.00/unsuccessful referral
FGDM	\$650.00/facilitation only (including food prep + site rental)
Foster Care Assistance Program (FCAP)	\$83.66/hour
ICM (Institutional Case Management)	\$20.50/day
Independent Living	\$85.00/hour & \$42.50/hour cofacilitator rate
Nurturing Parenting	\$83.66/hour
Nurturing Parenting +	\$92.03/hour
Community Based Nurturing Parenting	\$83.66/hour
Nurturing Parenting for Families in Substance Abuse Treatment and Recovery (NP-SA)	\$83.66/hour or with drug screening at \$92.03/hour
Supervised Visits	\$64.98/hour
Supervised Visits Plus Drug Testing	\$77.41/hour
Truancy Remediation/Diversion	\$83.66/hour
Truancy Remediation/Diversion +	\$92.03/hour
Visit Coaching	\$83.66/hour
Visit Coaching Plus Drug Testing	\$92.03/hour
Thinking for a Change (T4C)	\$475.00/group session (max of 10 youth in a group), \$80.00/hour for individual missed appointments, travel not included in rate
Transportation Service Program (TSP)	\$34.66/hour plus IRS mileage reimbursement rate
Attendance Improvement Program (AIP)	\$375.00/group, up to 8 families
Seeking Safety	\$89.35/hour
Seeking Safety with Drug Testing	\$90.75/hour
Positive Parenting Program (Triple P)	\$85.00/hour

**Tax Exoneration:**

**Approve a 2025 tax exoneration for Donald E. McMillan, Tax Map No. 66-26.-101.000, pursuant to the Disabled Veterans Real Property Tax Exemption Certification issued by the Pennsylvania Department of Military and Veterans Affairs, effective January 2, 2025.**

**PERSONNEL ACTIONS**

**New Hires:**

- 1. Dale Rearick, Per-Diem Election Worker for Voter Registration, (Paygrade 3-S/\$12.00 [1000 hours] per hour), effective March 13, 2025, through December 31, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**

- 2. Mikaela Crum, Full-Time Magistrate Clerk I for Magistrate Varner's Office, (Paygrade 9-G/\$13.23 [1820 hours] per hour), effective March 17, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 3. Gabriel Eshelman, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 [2080 hours] per hour), effective April 14, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 4. Kimberly Rishell, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 [2080 hours] per hour), effective April 14, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 5. Randy Lanzendorfer, Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$12.50 [1000 hours] per hour), effective March 31, 2025, through October 31, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**
- 6. Joseph Harasty, Per-Diem Summer Duman Park Worker for Duman Park, (Paygrade 000-Q/\$13.00 [1000 hours] per hour), effective March 31, 2025, through October 31, 2025. (Employment is contingent upon successful completion of pre-employment health screening).**

**Transfers:**

- 1. Kurt Wolford, Full-Time Captain for the Prison, (Paygrade 70-A/\$65,403.52 [2080 hours] annually), to Full-Time Warden for the Prison, (Paygrade 94-A/\$83,183.36 [1820 hours] annually), effective April 12, 2025.**
- 2. Roxanne Sickles, Full-Time Department Clerk IV for the District Attorney's Office, (Paygrade 21-B/\$17.75 [1820 hours] per hour), to Full-Time Executive Assistant for the District Attorney's Office, (Paygrade 49-B/\$35,544.60 [1820 hours] annually), effective March 31, 2025.**

**Remove from Payroll:**

- 1. Christina Dunigan, Full-Time Caseworker II for BHDS, (Paygrade 43-C/\$42,137.55 [1950 hours] annually), effective February 28, 2025.**
- 2. Jeffrey Callihan, Full-Time Food Service Supervisor for the Prison, (Paygrade 57-J/\$52,894.40 [2080 hours] annually), effective March 29, 2025.**
- 3. Kenneth Burtop, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 [2080 hours] per hour), effective February 26, 2025.**
- 4. Charles Coll, Full-Time Intake Supervisor for Juvenile Probation, (Paygrade 57-G/\$70,346.64 [1820 hours] annually), effective March 29, 2025.**

**5. Johnathan Regala, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$24.29 [2080 hours] per hour), effective March 15, 2025.**

**6. Scott McCoy, Jr., Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$24.29 [2080 hours] per hour), effective March 15, 2025.**

**7. Annette Sabella, Full-Time Executive Assistant for the District Attorney's Office, (Paygrade 49-B/\$38,001.60 [1820 hours] annually), effective March 15, 2025.**

**Rescind:**

**1. Rescind the hiring of Kristen Claypoole, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$24.29 [2080 hours] per hour), effective March 2, 2025. (Action originally taken at the Commissioners' Meeting held February 13, 2025).**

**The next regularly scheduled Commissioners' Meeting will be held on Thursday, April 10, 2025, at 10:00 a.m., at Contres-Greer Social Hall, 1700 Kennedy Avenue, Northern Cambria.**

**Adjournment.**