

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

January 16, 2025

10:00 a.m.

Pledge of Allegiance.

Moment of Silence.

Call to Order.

Public Comment.

Approve the Salary Board Minutes of December 19, 2024.

Create:

- 1. Full-Time Interim Warden for the Prison, (Paygrade 88-D/\$83,183.36 [2080 hours] annually), effective January 10, 2025.**
- 2. Full-Time Acting Chief of Probation for the Courts, (Paygrade 87-J/\$75,721.62 [1820 hours] annually), effective January 15, 2025.**

Abolish:

- 1. Per-Diem Legal DUI Counselor for the Court's Special Administration, (Paygrade 32-U/\$150.00 [1000 hours] per class), effective December 31, 2024.**
- 2. Per-Diem DUI Counseling Assistant for the Court's Special Administration, (Paygrade 32-X/\$200.00 [1000 hours] per class), effective December 31, 2024.**

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

January 16, 2025

10:00 a.m.

Call to Order.

Public Comment.

Approve the Minutes of the Commissioners' Meeting held January 6, 2025.

COMMISSIONERS

Notice of Executive Sessions:

1. January 13, 2025, meeting with Agency Department Heads.
2. January 14, 2025, meetings with Human Resources and the Solicitor.

Mileage:

Approve adjusting the mileage reimbursement rate for 2025, from \$.67 to \$.70 per mile, pursuant to IRS guidelines, effective January 1, 2025.

Resolution:

Approve a Resolution providing for the compensation of Tax Collectors, beginning in 2026, at the following rates:

1. \$3.90 per parcel for the first 2,500 parcels with a minimum payment of \$650.00 per year;
2. \$1.90 per parcel for every parcel over 2,500;
3. \$125.00 per year for general office expenses;
4. \$5.00 per qualified assessment change and interim tax bill; and
5. One-third (1/3) of RAK Program costs, not to exceed \$130.00 annually.

Agreements:

Approve the Local Share Account Grant Contract, Contract No. C000091575, with the Commonwealth of Pennsylvania, Commonwealth Financing Authority, to be used for the Firefighters Association School Improvements Project, for a term beginning October 22, 2024, and ending June 30, 2027, in the amount of \$153,000.00.

Approve the Merchant Agreement with AllPaid, Inc., to utilize the AllPaid Payment Network in the Cambria County Tax Claim Bureau, effective February 1, 2025.

Approve the Video Edge Software Agreement Renewal, for 2025, between Fedora Intertech and the Cambria County Prison, in the amount of \$7,987.00.

Approve the Mosquito-Borne Disease Control Program Grant Agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection, beginning January 1, 2025, and ending December 31, 2025, in the amount of \$129,547.00.

Approve the Agreement with Susquehanna Regional Transportation Authority, d/b/a rabbittransit, and the Cambria County Transit Authority, to provide services with respect to the Medical Assistance Transportation Program, beginning April 1, 2025, and ending June 30, 2026, at a rate of \$42.49 per trip, in correlation with the terms and conditions of the Agreement and pending solicitor review.

Contracts (Provided Funding is Available):

Approve three (3) Service Contracts for Cambria County BH/ID & EI, Fiscal Year 2024-2025.

| <u>Vendor</u> | <u>Service Provided</u> | <u>Amount</u> |
|--|---|---------------|
| Nulton Diagnostic & Treatment Center, P.C. | 24/7 Mobile Crisis Interventions Services, immediate response to individuals and families seeking mental health crisis intervention for diversion from local emergency departments via REACH Crisis Walk-In Center. | \$187,946.00 |
| Nulton Diagnostic & Treatment Center, P.C. | Implementation costs for the REACH Walk-in Clinic, which will provide 24/7 Mobile Crisis Interventions Services, immediate response to individuals and families seeking mental health crisis intervention for diversion from local emergency departments. | \$82,000.00 |
| Saint Francis University Social Work Program | Oversees Pennsylvania's Independent Monitoring Project. | \$44,462.00 |

Approve one (1) Service Contract for Cambria County Children & Youth Service, Fiscal Year 2024-2025.

| <u>Compassion Living, LLC</u> | | | |
|-------------------------------|----------------|--|----------------------|
| <u>Cert No.</u> | <u>Unit ID</u> | <u>Service Provided</u> | <u>Per-Diem Rate</u> |
| 152100 | | Residential Group Home – Moderate Care | \$394.00 |

Approve one (1) Service Contract for Cambria County Drug & Alcohol, Fiscal Year 2024-2025.

| <u>Vendor</u> | <u>Service Provided</u> | <u>Amount</u> |
|----------------------------------|---------------------------------------|---------------|
| Westmont Hilltop School District | Student Mental Health Software System | \$2,250.00 |

Approve three (3) Service Contracts for Cambria County Area Agency on Aging, Fiscal Year 2024-2025.

| <u>Vendor</u> | <u>Service Provided</u> | <u>Amount</u> |
|---------------|--|---------------------|
| Huckestein | Preventative Maintenance at Forest Hills Senior Center | \$1,127.75 annually |
| Huckestein | Preventative Maintenance at Johnstown Senior Center | \$4,259.94 annually |
| Huckestein | Preventative Maintenance at Ebensburg Senior Center | \$852.00 annually |

Approve one (1) Service Contract for Cambria County Drug & Alcohol, Fiscal Year 2025-2026.

| <u>Vendor</u> | <u>Service Provided</u> | <u>Amount</u> |
|--|---------------------------------------|----------------|
| Reaching Educational Achievements with | School-Based Mental Health Counseling | \$1,054,195.34 |

Tax Credit:

Approve a 2025 tax credit for Taylor Farm I, LLC, Map No. 08-020.-117.001, pursuant to the Court Order entered at No. 2023-3298, in the amount of \$4,399.81.

Bid:

Approve the bid of MARC Service, LLC, of Windber, Pennsylvania, for an indoor cooler for the Johnstown Senior Activities Center, in the amount of \$36,820.00.

PERSONNEL ACTIONS

Appointment:

1. Craig Descavish, Full-Time Interim Warden for the Prison, (Paygrade 88-D/\$83,183.36 [2080 hours] annually), effective January 10, 2025.

Acting Position:

1. Corey Hale, Full-Time Acting Chief of Probation for the Courts, (Paygrade 87-J/\$75,721.62 [1820 hours] annually), effective January 15, 2025.

New Hires:

1. Jacalyn Moran, Per-Diem DUI Instructor for the Court's Special Administration, (Paygrade 32-W/\$100.00 [1000 hours] per class), effective January 21, 2025. (Employment is contingent upon successful completion of pre-employment health screening).
2. Eva Spangler, Per-Diem Court Clerk for the Courts, (Paygrade 22-C/\$12.00 [1000 hours] per hour), effective February 2, 2025. (Employment is contingent upon successful completion of pre-employment health screening).
3. Jade Snedden, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$43,192.50 [1950 hours] annually), effective January 21, 2025. (Employment is contingent upon successful completion of pre-employment health screening).
4. Wahida Omar, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$43,192.50 [1950 hours] annually), effective January 21, 2025. (Employment is contingent upon successful completion of pre-employment health screening).
5. Elizabeth Elbayly, Full-Time Drug & Alcohol Prevention Program Specialist I for Drug & Alcohol, (Paygrade 61-D/\$43,000.00 [1950 hours] annually), effective February 3, 2025. (Employment is contingent upon successful completion of pre-employment health screening).

6. David George, Full-Time Custodian/Maintenance Worker I for Maintenance, (Paygrade 12-B/\$13.31 [2080 hours] per hour), effective January 21, 2025. (Employment is contingent upon successful completion of pre-employment health screening).

Transfer:

1. Joshua Shuster, Full-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-B/\$18.67 [2080 hours] per hour), to Part-Time Deputy Sheriff for the Sheriff's Office, (Paygrade 35-B/\$15.00 [1000 hours] per hour), effective January 5, 2025.

Remove from Payroll:

1. Hugh Balsinger, Per-Diem Legal DUI Counselor for the Court's Special Administration, (Paygrade 32-U/\$150.00 [1000 hours] per class), effective December 31, 2024.

2. Hugh Balsinger, Per-Diem DUI Counseling Assistant for the Court's Special Administration, (Paygrade 32-X/\$200.00 [1000 hours] per class), effective December 31, 2024.

3. Hugh Balsinger, Per-Diem DUI Instructor for the Court's Special Administration, (Paygrade 32-W/\$100.00 [1000 hours] per class), effective December 31, 2024.

4. Kimberly Feist, Per-Diem DUI Instructor for the Court's Special Administration, (Paygrade 32-W/\$100.00 [1000 hours] per class), effective December 31, 2024.

5. Christian Smith, Full-Time Warden for the Prison, (Paygrade 94-A/\$83,183.36 [2080 hours] annually), effective January 9, 2025.

6. William Muir, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$24.29 [2080 hours] per hour), effective January 3, 2025.

7. Joseph Coyle, Jr., Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$24.29 [2080 hours] per hour), effective January 7, 2025.

8. Joseph Thomas, Full-Time Adult Probation Officer for Adult Probation, (Paygrade 47-C/\$45,258.45 [1820 hours] annually), effective January 25, 2025.

Correction:

1. Approve correcting the effective dates of the hiring of Maverick Budman, Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), from January 3, 2025, through April 20, 2025, to January 6, 2025, through April 20, 2025. (Action originally taken at the Commissioners' Meeting held December 19, 2024).

Rescind:

- 1. Approve rescinding the hiring of Sean Hegadus, Full-Time Caseworker I for Children & Youth Service, (Paygrade 52-C/\$37,713.00 [1950 hours] annually), effective December 23, 2024. (Action originally taken at the Commissioners' Meeting held November 14, 2024).**
- 2. Approve rescinding the hiring of Lakeyn Hogue, Full-Time Clerk Typist I for Children & Youth Service, (Paygrade 7-B/\$24,199.50 [1950 hours] annually), effective December 9, 2024. (Action originally taken at the Commissioners' Meeting held November 14, 2024).**

The next regularly scheduled Commissioners' Meeting will be held on Thursday, January 30, 2025, at 10:00 a.m., in the Jury Room of the Cambria County Courthouse, Ebensburg.

Adjournment.