

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

**August 15, 2024
10:00 a.m.**

Pledge of Allegiance.

Moment of Silence.

Call to Order.

Public Comment.

Approve the Salary Board Minutes of July 11, 2024.

Create:

- 1. Full-Time Custodian/Maintenance Worker I for CPC Maintenance, (Paygrade 12-B/\$12.97 per hour), effective August 19, 2024.**
- 2. Full-Time Acting Executive Director of the Department of Emergency Services and the Emergency Management Agency, (Paygrade 50-N/\$1,000.00 per month), effective August 12, 2024.**
- 3. Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), effective August 26, 2024, through December 14, 2024.**

Abolish:

- 1. Full-Time Watchman/Custodian for CPC Maintenance, (Paygrade 9-D/\$12.76 per hour), effective August 19, 2024.**

Salary Modification:

- 1. Full-Time Second Deputy for the Treasurer's Office, (Paygrade 48-F/\$37,397.36 annually) to (Paygrade 48-F/\$30,503.20 annually), effective August 19, 2024.**

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

August 15, 2024

10:00 a.m.

Call to Order.

Public Comment.

Approve the Minutes of the Commissioners' Meeting held July 25, 2024.

COMMISSIONERS

Notice of Executive Sessions:

- 1. August 12, 2024, meeting with Agency Department Heads.**
- 2. August 13, 2024, meetings with Human Resources and Solicitor.**

Tracy Selak, Administrator of BH/ID & EI, will provide information on the 2024-2025 Cambria County Human Services Plan, with regard to the Human Services Block Grant.

Approve engaging Stifel, Nicolaus & Company, Inc., to serve as underwriter or placement agent with regard to education and consultation on financing options, including the issuance of bond options.

Approve appointing Nicole Waligora as Cambria County's liaison with regard to America250PA, in lieu of Dave Huber, who was appointed as said liaison on May 26, 2022.

Policy:

Approve the SW PA Multi-County DNA Database Policy and Standard Operating Procedures for the Cambria County District Attorney's Office and the Cambria County Detective's Bureau.

Grants:

Approve submitting a grant application to the Pennsylvania Department of Community and Economic Development for the Election Integrity Grant Program, in the amount of \$447,356.13.

Approve submitting a grant application to the Pennsylvania Department of Community and Economic Development for the Multimodal Transportation Fund, in the amount of \$1,675,970.38, on behalf of Green Energy Ventures.

Resolution:

Approve a revised Resolution establishing a Property Assessed Clean Energy Program in Cambria County.

Ordinance:

Approve Ordinance No. 2 of 2024 authorizing exemptions, deductions, abatements, and credits for real property, earned income tax, net profits, mercantile, and business privilege taxes within Franklin Borough, Cambria County, designating same as a Keystone Opportunity Expansion Zone.

Agreements:

Approve the Extended Warranty and Support Services Agreement between BI, Inc., and Cambria County Adult Probation, for electronic monitoring equipment, beginning April 1, 2024, and ending March 31, 2025, at a rate of \$173.75 per month, or \$2,085.00 annually.

Approve the 3-year Agreement with the Commonwealth of Pennsylvania, acting through the Office of the Budget, to receive funding for a redevelopment assistance capital project, specifically the Cambria County Public Safety Upgrade Project, in an amount up to \$1,000,000.00.

Approve the On-the-Job Training Agreement with the Pennsylvania Department of Labor & Industry, Office of Vocational Rehabilitation, for an Information Systems Specialist position, at the Hiram G. Andrews Center, effective August 26, 2024, through December 14, 2024.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County Human Services, Fiscal Year 2023-2024.

<u>Vendor</u>	<u>Service Provided</u>	<u>Original Amount</u>	<u>New Not to Exceed</u>
Cambria Residential Services, Inc.	Community residential rehabilitation service for Intellectual Disabilities. Utilizes normal home-like settings with an emphasis on social integration.	\$200,509.00	\$231,269.00

Approve thirteen (13) Service Contracts for Cambria County BH/ID & EI, Fiscal Year 2024-2025.

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Allegheny Chesapeake Physical Therapists, Inc., d/b/a Pivot Physical Therapy of Western PA	Provide physical, occupational, and speech therapy, including any special instructions, for the Early Intervention Program.	\$75,000.00
Alternative Community Resource Program	Provide services for indigent individuals in addition to respite for those who qualify through Family Base Behavioral Health Services.	\$5,000.00
Alternative Community Resource Program	Provide family support services along with identifying indigent/ underinsured individuals and linking them to services.	\$4,000.00
Beginnings, Inc.	Provide physical, occupational, and speech therapy, including any special instructions and social work for the Early Intervention Program.	\$220,000.00
Cambria Residential Services, Inc.	Community residential rehabilitation service for Behavioral Health. Utilizes normal home-like settings with an emphasis on social integration.	\$1,017,533.00
Cambria Residential Services, Inc.	Community residential rehabilitation service for Intellectual Disabilities. Utilizes normal homelike settings with emphasizes social integration.	\$170,528.00
Goodwill for the Southern Alleghenies	Supported employment for behavioral health consumers.	\$50,000.00
The Learning Lamp	Provide small group social/motional counseling and tutoring to high-risk children at all three of their outreach sites.	\$56,472.00

Mental Health Resources of Central PA	Long-term structured residence, primarily for transition from Torrance State Hospital.	\$1,368,152.00
Sign Language Specialists of Western PA, Inc.	Provide sign language interpretation services/sessions including court testimony and reporting.	\$1,000.00
Stepping Stones, LLC	Supported structured living arrangements with a personal care boarding home type structure with 24/7 care.	\$417,152.00
Woods School	Intellectual disability services of supported structured living with a residential home-type setting.	\$460,655.00
Speak Write	Provide translation services as follows: General Transcription Legal Transcription Multi-Speaker Transcription Spanish Translation Transcription	\$0.150 per word \$0.150 per word \$0.0225 per word \$9.00 per audio minute

Approve four (4) Service Contracts for Cambria County Drug & Alcohol, Fiscal Year 2024-2025.

Vendor	Service Provided	Amount
Martella's Pharmacy of Parkhill	Physician and Pharmacy	Average wholesale price
Martella's Pharmacies	Physician and Pharmacy	Average wholesale price
The Learning Lamp	Prevention: Information Dissemination Education Community-Based Process Environmental Activities	\$210,325.69
Eagleview Hospital	Level 4.0 Medically-Managed Intensive Inpatient (WM) Level 4.0 Medically-Managed Intensive Inpatient Level 3.7 Medically-Monitored Intensive Inpatient Level 3.7 Medically-Monitored Intensive Inpatient – Enhanced Level 3.7 Medically-Monitored Intensive Inpatient (WM) Level 3.5 Clinically-Managed High-Intensity Inpatient Level 3.5 Clinically-Managed High-Intensity Inpatient – Enhanced	\$525.81 per day \$525.81 per day \$524.00 per day \$540.00 per day \$550.00 per day \$454.00 per day \$469.00 per day

Approve one (1) Service Contract for Cambria County Area Agency on Aging, Fiscal Year 2024-2025.

Vendor	Service Provided	Amount
Seven Mountains Media	Foster Grandparents Program Advertising	\$9,000.00

Approve four (4) Service Contracts for Cambria County Children & Youth Service, Fiscal Year 2024-2025.

Crossroads Group Homes & Services, Inc.							
Cert No.	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allowable Maintenance	Allowable Admin
409170	BO	Boys Residential	\$215.00/day		\$267.15		
401940	GI	Girls Residential	\$240.00/day		\$253.02		

Delta Family Services, LLC						
Cert No.	Unit ID	Service Provided	Rate	Allowable Maintenance	Allowable Admin	
145600	MM	General FC - II (0 - 12)	\$81.82	\$34.63	\$47.19	
		For mileage per in-person court appearance.	\$275.00			
		For in-person staff attendance. (This staff will have an 11-13 hour day to attend court in person).	\$150.00			

Lifespan Family Services of PA						
Cert No.	Unit ID	Service Provided	Rate	Allowable Maintenance	Allowable Admin	
441380	FC	Foster Care	\$79.50	\$35.00	\$44.50	
441380	BC	Behaviorally Challenged Foster Care	\$95.57	\$45.00	\$50.57	
441380	MN	Medically-Needy Foster Care	\$95.57	\$45.00	\$50.57	
441380	EP	Emergency Placement	\$99.36	\$45.00	\$54.36	
441380	RP	Foster Care - Short Term	\$99.36	\$45.00	\$54.36	
441380	KW	Kinship Wins!	\$85.00	\$35.00	\$50.00	
441380	PY	Parenting Youth	\$118.66	\$55.00	\$63.66	
	TN	Transitioning Teen	\$110.21	\$65.00	\$45.21	
	CC	Complex Case	\$180.00	\$90.00	\$90.00	

Brant's Driving School, Inc.	
Service Provided	Rate
Behind-The-Wheel Training (Six (6) Hours)	\$85.00/per hour

Bids:

Approve the bid of Sodys Excavating, of Hastings, Pennsylvania, in the amount of \$62,116.00, for the North Branch Blacklick Creek Stream Improvement Project, Phase III.

Approve the bid of Penn Mechanical Group, Inc., of Indiana, Pennsylvania, in the amount of \$119,901.70, for the Chest Creek Dam Removal Site Restoration Project.

Tax Refunds:

Approve a 2024 tax refund to Lightner Real Estate Holdings, LLC, Parcel No. 82-008.-104.000, in the amount of \$731.12, pursuant to the outcome of a tax appeal hearing held July 30, 2024.

Approve a 2024 tax refund to Daniel J. and Robyn J. Smith, Parcel No. 66-085.-203.000, in the amount of \$183.90, pursuant to the outcome of a tax appeal hearing held July 30, 2024.

Approve a 2024 tax refund to Newspaper Holdings, Inc., Parcel No. 72-001.-123.000, in the amount of \$7,621.95, pursuant to the Court Order filed at No. 2023-4262.

Tax Refund Correction:

Approve correcting the amount of the 2024 tax refund to Where Do You Summer, LLC, Map No. 66-57.-200.001, from \$2,083.13 to \$2,137.14, pursuant to the Court Order entered at No. 2023-4201. (Action originally taken at the Commissioners' Meeting held July 11, 2024).

Tax Exonerations:

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against the following:

Control No.	Map No.	Assessed Name	Municipality	Exonerate
19-15157	19-011.-122.000	Potter, Terry R.	Dale Borough	2008-2023 taxes. Sold at 6/12/24 Private Sale.
19-15555	19-011.-216.001	Anderson, Jack K.	Dale Borough	2021-2023 taxes. Sold at 6/12/24 Private Sale.
19-15644	19-007.-129.000	Cirilo, Luiz	Dale Borough	2023 taxes. Sold at 6/12/24 Private Sale.
22-16225	22-009.-110.000	Bair, Beth A.	East Conemaugh Borough	2011-2023 taxes. Sold at 6/12/24 Private Sale.
27-56480	27-015.-400.000	Henico, Randolph & Isabel	Elder Township	2020-2023 taxes. Sold at 6/12/24 Private Sale.
28-119191	28-016.-506.001	Box Plumbing & Heating, LLC	Ferndale Borough	2021-2023 taxes. Sold at 6/12/24 Private Sale.
55-30657	55-009.-114.000	Rush, Calvin C., Heirs/Cambria Co.	Southmont Borough	2023 taxes. Sold at 6/12/24 Private Sale.
65-81196	65-012.-149.000	Veneskey, Kevin J.	West Carroll Township	2018-2023 taxes. Sold at 6/12/24 Private Sale.
72-333	72-002.-301.000	166 Ligonier St., LLC	Johnstown 2 nd Ward	2021-2023 taxes. Sold at 6/12/24 Private Sale.
76-789	76-001.-118.000	Zidak, Gerald M., Jr.	Johnstown 6 th Ward	2018-2023 taxes. Sold at 6/12/24 Private Sale.
76-1022	76-002.-113.000	Mirilovich, Kenneth M.	Johnstown 6 th Ward	2018-2023 taxes. Sold at 6/12/24 Private Sale.
77-2065	77-020.-305.000	Dustoff Tactical, Inc.	Johnstown 7 th Ward	2020-2023 taxes. Sold at 6/12/24 Private Sale.
77-1547	77-006.-702.000	Walker, Howard F. & Paula	Johnstown 7 th Ward	2007-2023 taxes. Sold at 6/12/24 Private Sale.
77-2375	77-009.-321.000	Morrison, Melody	Johnstown 7 th Ward	2013-2023 taxes. Sold at 6/12/24 Private Sale.

78-2652	78-025.-104.000	Mundy, Zachariah	Johnstown 8 th Ward	2012-2023 taxes. Sold at 6/12/24 Private Sale.
78-3450	78-025.-105.000	Leap, Robert J. & Marsha	Johnstown 8 th Ward	2014-2023 taxes. Sold at 6/12/24 Private Sale.
79-4454	79-001.-215.000	Henderson, Samonia Geraldine	Johnstown 9 th Ward	2021-2023 taxes. Sold at 6/12/24 Private Sale.
81-4927	81-014.-103.000	Coleman, George C. & Leslie	Johnstown 11 th Ward	2002-2023 taxes. Sold at 6/12/24 Private Sale.
81-5284	81-014.-102.000	Rich Coal Co., Inc.	Johnstown 11 th Ward	2010-2023 taxes. Sold at 6/12/24 Private Sale.
85-5994	85-004.-210.000	Piotiek, Raymond	Johnstown 15 th Ward	2013-2023 taxes. Sold at 6/12/24 Private Sale.
86-6059	86-003.-416.000	Rolley, Caroline	Johnstown 16 th Ward	2014-2023 taxes. Sold at 6/12/24 Private Sale.
86-6137	86-003.-409.000	Olenick, Russell Alan & Walter Scott	Johnstown 16 th Ward	2020-2023 taxes. Sold at 6/12/24 Private Sale.
87-9367	87-005.-211.000	Ussery, Erica	Johnstown 17 th Ward	2009-2023 taxes. Sold at 6/12/24 Private Sale.
87-11073	87-004.-406.000	Greater Johnstown Property Investments, LLC	Johnstown 17 th Ward	2006-2023 taxes. Sold at 6/12/24 Private Sale.
87-11470	87-005.-102.000	Moore, Tyrone Warfield J.	Johnstown 17 th Ward	2019-2023 taxes. Sold at 6/12/24 Private Sale.
88-6756	88-003.-213.000	Slovak Educational Society	Johnstown 18 th Ward	2018-2023 taxes. Sold at 6/12/24 Private Sale.
89-6867	89-004.-118.000	Pyle, Brian	Johnstown 19 th Ward	2022-2023 taxes. Sold at 6/12/24 Private Sale.
89-7161	89-004.-503.000	Alvarez, Dianne M.	Johnstown 19 th Ward	2019-2023 taxes. Sold at 6/12/24 Private Sale.
90-12928	90-026.-600.000	Keen, Kenneth R.	Johnstown 20 th Ward	2020-2023 taxes. Sold at 6/12/24 Private Sale.

Resignation:

Approve the resignation of Cynthia Pioli from the Cambria County Children & Youth Advisory Board, effective immediately.

PERSONNEL ACTIONS

Appointment:

1. Thomas Davis, Full-Time Acting Executive Director of the Department of Emergency Services and the Emergency Management Agency, (Paygrade 50-N/\$1,000.00 per month), effective August 12, 2024.

New Hires:

1. Taylor Onkst, Full-Time Clerk Stenographer I for the District Attorney's Office, (Paygrade 5-B/\$12.55 per hour), effective August 19, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

2. Kyle Landis, Full-Time Telecommunicator for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective August 12, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

3. Adam Baumbach, Full-Time Conference Officer for Domestic Relations, (Paygrade 47-A/\$37,702.13 annually), effective September 3, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

4. Laurie Jackson-Plouse, Full-Time Account Clerk I/Float for the Treasurer's Office, (Paygrade 5-C/\$12.48 per hour), effective August 19, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

5. Justin Buterbaugh, Full-Time Juvenile Probation Officer for Juvenile Courts, (Paygrade 47-C/\$37,702.13 annually), effective September 9, 2024. (Employment is contingent upon successful completion of pre-employment health screening).
6. Vanessa Byrne, Full-Time Domestic Relations Clerk I for Domestic Relations, (Paygrade 6-C/\$12.59 per hour), effective September 3, 2024. (Employment is contingent upon successful completion of pre-employment health screening).
7. Nicole Burkett, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$12.76 per hour), effective August 19, 2024. (Employment is contingent upon successful completion of pre-employment health screening).
8. Tanner McKeone, Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), effective August 26, 2024, through December 14, 2024. (Employment is contingent upon successful completion of pre-employment health screening).
9. Bethany Thomas, Full-Time Grant Facilitator for the Commissioners' Office, (Paygrade 50-F/\$48,000.00 annually), effective August 19, 2024. (Employment is contingent upon successful completion of pre-employment health screening).
10. Faith Smith, Full-Time Clerk Typist I/Float for Voter Registration, (Paygrade 3-E/\$12.34 per hour), effective August 26, 2024. (Employment is contingent upon successful completion of pre-employment health screening).
11. Alyson Bodenschatz, Full-Time Department Clerk III for the Prothonotary's Office, (Paygrade 15-E/\$13.44 per hour), effective August 19, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

1. Charles Mingle, Full-Time Watchman/Custodian for Maintenance, (Paygrade 9-D/\$15.45 per hour), to Full-Time Chief Watchman/Custodian for Maintenance, (Paygrade 15-B/\$16.22 per hour), effective August 19, 2024.
2. Mi'Kai Dyson, Full-Time Watchman/Custodian for CPC Maintenance, (Paygrade 9-D/\$12.76 per hour), to Full-Time Custodian/Maintenance Worker I for CPC Maintenance, (Paygrade 12-B/\$12.97 per hour), effective August 19, 2024.
3. Laurie Myers, Full-Time Magistrate Clerk II for Magistrate Beyer's Office, (Paygrade 11-E/\$17.24 per hour), to Full-Time Magistrate Clerk Supervisor for Magistrate Beyer's Office, (Paygrade 21-F/\$18.57 per hour), effective September 2, 2024.

4. Jason Zeman, Full-Time Account Clerk II/Float for the Treasurer's Office, (Paygrade 11-C/\$13.42 per hour), to Full-Time Account Clerk III for the Treasurer's Office, (Paygrade 15-A/\$14.09 per hour), effective August 19, 2024.

5. Dena Baker, Full-Time Account Clerk III for the Treasurer's Office, (Paygrade 15-A/\$14.06 per hour), to Full-Time Head Clerk/Tax Specialist for the Treasurer's Office, (Paygrade 30-W/\$14.76 per hour), effective August 19, 2024.

6. Heather Bond, Full-Time ID Program Specialist I for BH/ID & EI, (Paygrade 57-B/\$65,083.20 annually), to Full-Time Caseworker II for BH/ID & EI, (Paygrade 43-C/\$61,829.04 annually), effective August 12, 2024.

7. Angela Stephens, Full-Time Head Clerk/Tax Specialist for the Treasurer's Office, (Paygrade 30-W/\$15.24 per hour), to Full-Time Second Deputy for the Treasurer's Office, (Paygrade 48-F/\$30,503.20 annually), effective August 19, 2024.

8. Kristen Glavach, Full-Time Lieutenant for the Prison, (Paygrade 67-C/\$58,891.04 annually), to Full-Time Captain for the Prison, (Paygrade 70-A/\$63,115.52 annually), effective August 25, 2024.

Remove from Payroll:

1. Natalie McClemens, Full-Time Unit Supervisor for Domestic Relations, (Paygrade 28-A/\$23.05 per hour), effective September 4, 2024.

2. Justin Siegworth, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$26.19 per hour), effective August 10, 2024.

3. Mark Sanford, Jr., Full-Time Captain for the Prison, (Paygrade 70-A/\$63,115.52 annually), effective August 3, 2024.

4. Arturo Martynuska, Full-Time Executive Director of the Department of Emergency Services and the Emergency Management Agency, (Paygrade 97-D/\$72,393.62 annually), effective August 11, 2024.

5. Judith Barber, Full-Time Case Aide I for the Area Agency on Aging, (Paygrade 15-W/\$25,174.50 annually), effective July 19, 2024.

6. Gina Saly, Full-Time Social Worker II for Children & Youth Service, (Paygrade 51-D/\$55,838.90 annually), effective August 15, 2024.

The next regularly scheduled Commissioners' Meeting will be held on Thursday, September 12, 2024, at 10:00 a.m., in the Jury Room of the Cambria County Courthouse, Ebensburg.

Adjournment.