

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Salary Board

December 21, 2023

10:00 a.m.

Pledge of Allegiance.

Call to Order.

Approve the Salary Board Minutes of October 12, 2023.

Approve the compensation scale for management and other non-collective bargaining unit employees, effective January 1, 2024.

Abolish:

1. Full-Time Supervisor of Collections for the Courts, (Paygrade 40-D/\$39,585.00 annually), effective January 1, 2024.
2. Full-Time Community Services Industrial Arts Supervisor Assistant for the Renovation Crew, (Paygrade 35-G/\$19.61 per hour), effective January 1, 2024.

Create:

1. Full-Time Administrative Assistant to the Court Administrator for the Courts, (Paygrade 40-J/\$40,804.40 annually), effective January 1, 2024.
2. Full-Time Lead Supervisor Community Services for the Renovation Crew, (Paygrade 35-N/\$21.05 per hour), effective January 1, 2024.
3. Per-Diem Administrative Assistant Externship for BH/ID & EI, (Paygrade 41-N/\$12.00 per hour), effective January 2, 2024, through April 18, 2024, per the Agreement with the Pennsylvania Department of Labor & Industry, Office of Vocational Rehabilitation.
4. Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), effective January 2, 2024, through April 18, 2024, per the Agreement with the Pennsylvania Department of Labor & Industry, Office of Vocational Rehabilitation.

Stipends:

1. Approve one-time stipends, in the amount of \$10,000.00 each, to the following individuals for duties performed in the absence of the Chief Clerk, effective December 29, 2023.

**Gina Sowers
Kristine Segear**

**Tara Keilman
Amber Hamilton**

Melissa Kestermont

2. Approve one-time stipends, in the amount of \$10,000.00 each, to Kristine Segear and Amber Hamilton, for duties pertaining to the implementation of the Munis software, effective December 29, 2023.

3. Approve a one-time stipend, in the amount of \$1,500.00, to Tara Keilman, for duties performed pertaining to the implementation of the Munis software, effective December 29, 2023.

Salary Modifications:

1. Full-Time Court Coordinator for the Courts, from (Paygrade 28-F/\$37,968.84 annually) to (Paygrade 28-F/\$44,975.60 annually), effective January 18, 2024.

2. Full-Time Director of Public Defender for the Public Defender's Office, from (Paygrade 90-C/\$82,638.92 annually) to (Paygrade 90-C/\$70,000.00 annually), effective January 1, 2024.

Adjournment.

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Agenda

**December 21, 2023
10:00 a.m.**

Call to Order.

Approve the Minutes of the Commissioners' Meeting held December 7, 2023.

Public Comment.

COMMISSIONERS

Notice of Executive Sessions:

- 1. December 18, 2023, meeting with Agency Department Heads.**
- 2. December 19, 2023, meeting with Human Resources and Solicitor.**

Approve ratifying all actions taken at the Commissioners' Meeting held December 7, 2023.

Budget:

Approve the 2024 Budget.

Resolution:

Approve a Resolution revoking the \$15.00 fee imposed by the Recorder of Deeds Office, on the recording of deeds and mortgages, as granted by the Demolition Funds Act, Pennsylvania Act 152 of 2016.

Ordinance:

Approve Ordinance No. 2 of 2023 revoking Ordinance No. 1 of 2016, which will rescind the \$5.00 County fee on non-exempt Pennsylvania Department of Transportation vehicle registrations.

Amendment:

Approve the amendment of HRI, Inc., to increase the price of paving the employee parking lot in Ebensburg, by \$37,796.88.

Agreements:

Approve the 2024 Loan Agreement with the Cambria Somerset Authority, in the amount of \$202,685.00.

Approve the SAVIN Maintenance and Service Agreement with the Pennsylvania District Attorney’s Institute, beginning January 1, 2024, and ending December 31, 2024.

Approve the Statement of Work with MyAdvisor, LLC, to provide support of Cambria County Veterans Treatment Court, for a 3-year term, beginning October 9, 2023, at a rate of \$1,200.00 per veteran, per year.

Approve the Agreement with the Pennsylvania Department of Labor & Industry, Office of Vocational Rehabilitation, to provide on-the-job training with regard to an Information Systems Specialist position, effective January 2, 2024.

Approve the Agreement with the Pennsylvania Department of Labor & Industry, Office of Vocational Rehabilitation, to provide on-the-job training with regard to a Clerk Typist I position, effective January 2, 2024.

Approve the Cooperation Agreement with the Johnstown-Cambria County Airport Authority, with regard to a grant in the amount of \$575,000.00 through the Redevelopment Assistance Capital Program.

Contracts (Provided Funding is Available):

Approve one (1) Service Contract Amendment for Cambria County BH/ID & EI Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Kels, LLC.	Additional supports for consumers due to unique behaviors and physical needs.	From: \$104,006.00 To: \$148,058.00

Approve one (1) Service Contract Amendment for Cambria County Drug & Alcohol Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Twin Lakes Center for Drug & Alcohol Rehabilitation	Adjust the rate of the Urine Drug Screen (10 drug) from \$55.00 per test to \$62.95 per test.	\$62.95 per test

Approve one (1) Service Contract Amendment for Cambria County Children & Youth Fiscal Year 2023-2024 Budget:

City Mission – Living Stones, Inc.

<u>Cert No.</u>	<u>Unit ID</u>	<u>Service Provided</u>	<u>Per-Diem Rate</u>	<u>Title IV-E Unallowable.</u>	<u>Allowable Maintenance Per-Diem Rate</u>	<u>Allowable Administrative Per-Diem Rate</u>
455190	PP	Promise Place	\$259.00/day			
455200	PP	Promise Place	\$259.00/day			
455260	PP	Promise Place	\$259.00/day			
455220	PP	Promise Place	\$259.00/day			

Approve two (2) Service Contracts for Cambria County Drug & Alcohol Fiscal Year 2023-2024 Budget:

<u>Vendor</u>	<u>Service Provided</u>	<u>Amount</u>
Bishop McCort Catholic High School	Vaping Detector Reimbursement	\$39,907.04 max
Reaching Educational Achievements with Clinical Mental Health, Inc.	School-Based Clinical Mental Health Counseling	\$999,340.00 max

Approve two (2) Service Contracts for Cambria County Children & Youth Fiscal Year 2023-2024 Budget:

The Learning Lamp, Inc.

Budget Item	Rate	No. of Hours/Items	Total
WAGES			
Coordinator (1 @ \$20.00/hour x 345 hours annually for 6 cohorts for prep, fidelity observations, and data analysis)	\$20.00	345	\$6,900.00
Site Arranger (1 @ \$160.00/session x 7/cohort x 2 cohorts/site x 3 sites)	\$160.00	42	\$6,720.00
Youth Facilitators (2 @ \$160.00/session x 7/cohort x 2 cohorts/site x 3 sites)	\$160.00	84	\$13,440.00
Youth Facilitators (2 @ \$160.00/session x 7/cohort x 2 cohorts/site x 3 sites)	\$160.00	42	\$6,720.00
Child care (1 @\$20.00/hr x 3 hour/session x 7/cohort x 2 cohorts/site x 3 sites)	\$20.00	126	\$2,520.00
Subtotal Wages			\$36,300.00
FRINGE			
Coordinator Fringe & Payroll Taxes @ 14%	\$6,900.00	0.14	\$966.00
Site Arranger Fringe & Payroll Taxes @ 14%	\$6,720.00	0.14	\$940.80
Youth Facilitators Fringe & Payroll Taxes @ 14%	\$13,440.00	0.14	\$1,881.60
Youth Facilitators Fringe & Payroll Taxes @ 14%	\$6,720.00	0.14	\$940.80
Child Care Fringe & Payroll Taxes @ 14%	\$2,520.00	0.14	\$352.80
Subtotal Fringe			\$5,082.00
PROGRAM COSTS			
Program materials/miscellaneous supplies (SFP magnets, paper pads, poster board, construction paper, glue, markers, sticky notes, paper products, napkins, cups, participant incentives) \$250.00/site x 3 sites	\$250.00	3	\$750.00
Family meals (\$200.00/session x 7/cohort x 2 cohorts/site x 3 sites)	\$200.00	42	\$8,400.00
Travel (50 miles roundtrip x \$.655/mile x 5 trips/cohort x 6 cohorts)	\$.655	1500	\$982.50
Facilitator Training \$600.00/person x 4	\$600.000	4	\$2,400.00
Subtotal Program			\$12,532.50
TOTAL COST (NOT TO EXCEED)			\$53,914.50

Justiceworks Youthcare, Inc.

Service Provided	Rate
JustCare Program	\$83.66/hour
JustCare + Program	\$92.03/hour
STOPP Program	\$89.35/hour
STOPP + Program	\$98.28/hour
VIP (Violation Initiative Program)	\$82.50/hour
VIP + Program	\$90.75/hour
Anger Management Program	\$83.66/hour
Anger Management + Program	\$92.03/hour
Drug Testing	\$89.00 flat rate
Drug Testing – No Shows	\$30.00 flat rate
Family Finding	\$61.38/hour
FGDM	\$3,000.00/conference
FGDM	\$1,000.00/successful referral but no conference
FGDM	\$250.00/unsuccesful referral
FGDM	\$650.00/facilitation only (including food prep + site rental)
Foster Care Assistance Program (FCAP)	\$83.66/hour
ICM (Institutional Case Management)	\$20.50/day
Independent Living	\$85.00/hour & \$42.50/hour co-facilitator rate
Nurturing Parenting	\$83.66/hour
Nurturing Parenting +	\$92.03/hour
Community-Based Nurturing Parenting	\$83.66/hour
Nurturing Parenting for Families in Substance Abuse Treatment and Recovery (NP-SA)	\$83.66/hour or with drug screening at \$92.03/hour
Supervised Visits	\$64.98/hour
Supervised Visits Plus Drug Testing	\$77.41/hour
Truancy Remediation/Diversion	\$83.66/hour
Truancy Remediation/Diversion +	\$92.03/hour
Visit Coaching	\$83.66/hour
Visit Coaching Plus Drug Testing	\$92.03/hour
Thinking for a Change (T4C)	\$475.00/group session (max of 10 youth in a group), \$80.00/hour for individual missed appointments, travel not included in rate
Transportation Service Program (TSP)	\$34.66/hour plus IRS mileage reimbursement rate
Attendance Improvement Program (AIP)	\$375.00/group, up to 8 families
Seeking Safety	\$89.35/hour
Seeking Safety with Drug Testing	\$90.75/hour
Positive Parenting Program (Triple P)	\$85.00/hour

Emergency Repair:

Approve an emergency repair to replace a hot water heater at the Cambria County Prison, in the amount of \$17,475.00, payable to Marc-Service, Inc.

Refund:

Approve a refund in the amount of \$40.00 to the Sloan Law Office, P.C., for a realty transfer tax that was paid in error.

Tax Appeal:

Approve the Petition to Settle by Stipulation prepared in the tax appeal of Everything Ice, Inc., filed at No. 2021-3429.

Tax Refunds:

Approve a 2023 tax refund to Equity Partners, Inc., Tax Map No. 39-011.-732.000, in the amount of \$1,479.56, per the Court Order filed at No. 2022-3175.

Approve the following tax refunds to CPV Fairview, LLC, Tax Map No. 34-014.-115.000, in the following amounts, per the Court Order filed at No. 2021-3743.

2020	\$635,624.98
2021	\$450,529.11
2022	\$448,063.38
2023	\$479,693.55

Tax Exonerations:

Authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

Control No.	Map No.	Assessed Name	Municipality	Exonerate
19-015474	19-011.-131.000	Graziano, Michael A. & Shirley	Dale Borough	2016-2022 taxes. Sold at 11/8/23 Private Sale.
19-015673	19-007.-227.000	Reighard, Colte	Dale Borough	2018-2022 taxes. Sold at 11/8/23 Private Sale.
23-055580	23-024.-331.000	Thomas, Edgar B.	East Taylor Township	1975-2022 taxes. Sold at 11/8/23 Private Sale.
29-020016	29-002.-231.000	Hritz, Edward G.	Franklin Borough	2012-2022 taxes. Sold at 11/8/23 Private Sale.
29-020038	29-001.-117.000	Edminston, Billie Jo & Robert S.	Franklin Borough	2010-2022 taxes. Sold at 11/8/23 Private Sale.
29-020079	29-004.-400.000	Stephens, Derlick	Franklin Borough	2003-2022 taxes. Sold at 11/8/23 Private Sale.
29-020120	29-001.-132.000	Coleman, Eddie Marie	Franklin Borough	2012-2022 taxes. Sold at 11/8/23 Private Sale.
30-022129	30-024.-206.000	Christy, Anna Marie	Gallitzin Borough	2015-2022 taxes. Sold at 11/8/23 Private Sale.
30-022547	30-019.-115.000	Flaugh, James F.	Gallitzin Borough	2016-2022 taxes. Sold at 11/8/23 Private Sale.
30-109319	30-004.-000.098	Brothers, Thomas	Gallitzin Borough	2016-2022 taxes. Sold at 11/8/23 Private Sale.
33-020319	33-016.-603.000	Shilling, Lawrence R.	Hastings Borough	2020-2022 taxes. Sold at 11/8/23 Private Sale.
49-066061	49-007.-142.000	Brown, Shannon & Youngkin, Donald. C & Bucklev, William	Reade Township	2017-2022 taxes. Sold at 11/8/23 Private Sale.
49-119445	49-008.-000.001	Shover Investment Group, LLC	Reade Township	2018-2022 taxes. Sold at 11/8/23 Private Sale.
56-013907	56-072.-207.000	Mulligan, Scott J. & Bailey	Northern Cambria Borough	2019-2022 taxes. Sold at 11/8/23 Private Sale.
56-031811	56-039.-110.000	St. Stanislaus Catholic Church	Northern Cambria Borough	2008-2022 taxes. Sold at 11/8/23 Private Sale.
56-031958	56-027.-209.000	Kuzma, Steven J.	Northern Cambria Borough	2014-2022 taxes. Sold at 11/8/23 Private Sale.
60-076027	01-060.-044.000	Petrie, Kim Spencer	Susquehanna Township	2018-2019 taxes. Sold at 11/8/23 Private Sale.
59-073530	59-026.-220.000	Dubiak, Jerome J. & Dively, Lydia	Summerhill Township	2020-2022 taxes. Sold at 11/8/23 Private Sale.
62-077833	62-024.-209.000	Boyer, Ronald J.	Upper Yoder Township	2016-2022 taxes. Sold at 11/8/23 Private Sale.
68-107656	68-029.-116.000	Hlopek, Frank & Veronika	White Township	2019-2022 taxes. Sold at 11/8/23 Private Sale.
68-224994	68-014.-119.000	Arthurs, Jim & Jill	White Township	2007-2022 taxes. Strike off per Tax Assessment.
71-000006	71-001.-423.000	Khalil, Wissam S.	City of Johnstown, 1 st Ward	2020-2022 taxes. Sold at 11/8/23 Private Sale.

77-001630	77-018.-309.000	Matula, Steven A.	City of Johnstown, 7 th Ward 2003-2022 taxes. Sold at 11/8/23 Private Sale.
77-001857	77-016.-400.000	Havener, Terry J.	City of Johnstown, 7 th Ward 2012-2022 taxes. Sold at 11/8/23 Private Sale.
77-001991	77-016.-414.000	Havener, Terry J.	City of Johnstown, 7 th Ward 2012-2022 taxes. Sold at 11/8/23 Private Sale.
77-002012	77-018.-308.000	Matula, Steven A.	City of Johnstown, 7 th Ward 2003-2022 taxes. Sold at 11/8/23 Private Sale.
77-002072	77-016.-401.000	Havener, Terry J.	City of Johnstown, 7 th Ward 2011-2022 taxes. Sold at 11/8/23 Private Sale.
77-002105	77-018.-306.000	McNaney, Clare E. & Gladys M.	City of Johnstown, 7 th Ward 2015-2022 taxes. Sold at 11/8/23 Private Sale.
77-002402	77-020.-218.000	Mahler, Robert	City of Johnstown, 7 th Ward 2004-2022 taxes. Sold at 11/8/23 Private Sale.
79-4304	79-005.-305.000	Hammerle, John H.	City of Johnstown, 9 th Ward 2019-2022 taxes. Sold at 11/8/23 Private Sale.
79-004375	79-004.-334.000	Monfordini, M. Linda & David M.	City of Johnstown, 9 th Ward 2020-2022 taxes. Sold at 11/8/23 Private Sale.
80-004689	80-007.-227.000	Rozier, Cameron K. Estate	City of Johnstown, 10 th Ward 2004-2022 taxes. Sold at 11/8/23 Private Sale.
81-005212	81-005.-223.000	Ashcom, William G.	City of Johnstown, 11 th Ward 2010-2022 taxes. Sold at 11/8/23 Private Sale.
82-005411	82-012.-105.000	Keystone Economic Development Corp.	City of Johnstown, 12 th Ward 2008-2022 taxes. Sold at 11/8/23 Private Sale.
82-005417	82-013.-207.000	Wilson, Charlene M.	City of Johnstown, 12 th Ward 2019-2022 taxes. Sold at 11/8/23 Private Sale.
82-005491	82-013.-210.000	Johncola, Leonard & Locher, Ron	City of Johnstown, 12 th Ward 1984-2022 taxes. Sold at 11/8/23 Private Sale.
82-005692	82-012.-219.000	Keystone Economic Development Corp.	City of Johnstown, 12 th Ward 2008-2022 taxes. Sold at 11/8/23 Private Sale.
82-005693	82-012.-222.000	Voltaire, Esparo	City of Johnstown, 12 th Ward 2019-2022 taxes. Sold at 11/8/23 Private Sale.
82-005694	82-012.-220.000	Keystone Economic Development Corp.	City of Johnstown, 12 th Ward 2008-2022 taxes. Sold at 11/8/23 Private Sale.
82-005736	82-012.-106.000	Wilson, Edward J. & Mary Louise	City of Johnstown, 12 th Ward 1979-2022 taxes. Sold at 11/8/23 Private Sale.
82-005738	82-013.-208.000	Wilson, Charlene M. & King, David Charles	City of Johnstown, 12 th Ward 2019-2022 taxes. Sold at 11/8/23 Private Sale.
86-006222	86-003.-408.000	Olenick, Russell Alan & Walter, Scott	City of Johnstown, 16 th Ward 2020-2022 taxes. Sold at 11/8/23 Private Sale.
87-009327	87-035.-208.000	Hendrickson, George & Lulu K.	City of Johnstown, 17 th Ward 1995-2022 taxes. Sold at 11/8/23 Private Sale.
87-011270	87-035.-207.000	Bogus, Michelle Ann	City of Johnstown, 17 th Ward 2019-2022 taxes. Sold at 11/8/23 Private Sale.
87-115042	87-008.-301.000	Roles, James M. & Linda M.	City of Johnstown, 17 th Ward 1996-2022 taxes. Sold at 11/8/23 Private Sale.
89-007065	89-008.-123.000	Klodosky, Louise	City of Johnstown, 19 th Ward 2013-2022 taxes. Sold at 11/8/23 Private Sale.

Resignation:

Approve the resignation of Alan G. Cashaw from the Pennsylvania Highlands Community College Board, effective immediately.

Approve the resignation of Charles Vizzini from the Cambria County Solid Waste Authority Board, effective immediately.

Approve the resignation of Lisa Tomallo Mays from the Cambria County Planning Commission Board, effective immediately.

Approve the resignation of James Bucci from the Cambria County Planning Commission Board, effective immediately.

Appointments:

Approve appointing Brett Smith and Jennifer Anderson to the Pennsylvania Highlands Community College Board, for 6-year terms, beginning January 1, 2024, and ending December 31, 2029.

Approve appointing Reginald Floyd to the Pennsylvania Highlands Community College Board, to fill an unexpired term beginning December 21, 2023, and ending December 31, 2027.

Approve appointing Becky Cattoi to the Cambria County Redevelopment Authority Board, for a 5-year term, beginning January 1, 2024, and ending December 31, 2028.

Approve appointing Scott Eberhart to the Cambria County Planning Commission Board, for a 4-year term, beginning January 1, 2024, and ending December 31, 2027.

Approve appointing Shawn Venesky to the Cambria County Planning Commission Board, to fill an unexpired term beginning December 21, 2023, and ending December 31, 2025.

Approve appointing Paul Kunrod to the Cambria County Planning Commission Board, to fill an unexpired term beginning December 21, 2023, and ending December 31, 2026.

Approve appointing Ken Kerchenske to the Cambria County Solid Waste Authority Board, for a 5-year term, beginning January 1, 2024, and ending December 31, 2028.

Approve appointing Joe Skura to the Cambria County Solid Waste Authority Board, to fill an unexpired term beginning December 21, 2023, and ending February 1, 2025.

Approve appointing Edward Dreikorn, III, to the Cambria County Transit Authority Board, for a 5-year term, beginning January 1, 2024, and ending December 31, 2028.

Reappointments:

Approve reappointing the following individuals to the Cambria County Area Agency on Aging Advisory Board, for 3-year terms, beginning January 1, 2024, and ending December 31, 2026.

**Loreen Bencie
Gary Kozak
Barbara Lehmier
Linda Gregg**

**Angela Rizzo
Barbara Crissey
Fr. George Johnson
Constance Stransky**

**Chad Kamler
William Parrish
Carol Harding
Donna Locher**

Approve reappointing Joseph Goodwin and Donna Zerbee to the Cambria County Children & Youth Advisory Board, for 3-year terms, beginning January 1, 2024, and ending December 31, 2026.

Approve reappointing Steve Verbosky to the Cambria County Fire Advisory Board, for a 2-year term, beginning January 1, 2024, and ending December 31, 2025.

Approve reappointing Tom McAneny and Scott Morris to the Cambria County General Financing Authority Board, for 5-year terms, beginning January 1, 2024, and ending December 31, 2028.

Approve reappointing the following individuals to the Cambria County Industrial Development Authority Board, for 5-year terms, beginning January 1, 2024, and ending December 31, 2028.

Nancy Bizjak

Warren Myers

Scott Morris

Approve reappointing the following individuals to the Cambria County Tax Assessment Appeal Board, for 4-year terms, beginning January 1, 2024, and ending December 31, 2027.

Dwayne Hill

Eric Miller

Brenda Guzic

Approve reappointing James L. Greco, Ph.D., to the Cambria-Somerset Authority Board, for a 5-year term, beginning January 1, 2024, and ending December 31, 2028.

Approve reappointing the following individuals to the Cambria County Conservation & Recreation Authority Board, for 5-year terms, beginning January 1, 2024, and ending December 31, 2028.

Thomas R. Fritz

Brad Clemson

Charles Gironda

Approve reappointing Rick McQuaide to the John Murtha Johnstown-Cambria County Airport Authority, for a 5-year term, beginning January 1, 2024, and ending December 31, 2028.

Approve reappointing Jacqueline Kulback and Carissa Westrick to the Pennsylvania Highlands Community College Board, for 6-year terms, beginning January 1, 2024, and ending December 31, 2029.

Approve reappointing Ronald M. Rovanseck to the Cambria County Planning Commission Board, for a 4-year term, beginning January 1, 2024, and ending December 31, 2027.

Approve reappointing Dr. Kamal Gella and William Patterson to the Cambria County Solid Waste Authority Board, for 5-year terms, beginning January 1, 2024, and ending December 31, 2028.

Approve the following reappointments to the Cambria County War Memorial Authority Board, for 4-year terms, beginning January 1, 2024, and ending December 31, 2027.

Christopher Glessner

Josh Yoder

Nicole Waligora

Approve reappointing Kristen Villarrial to the Cambria County Transit Authority Board, for a 5-year term, beginning January 1, 2024, and ending December 31, 2028.

PERSONNEL ACTIONS

New Hires:

1. Approve appointing the following individuals as Full-Time Telecommunicators for the Department of Emergency Services, (Paygrade 35-F/\$17.78 per hour), effective January 22, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

**Kaylin Piper
Autumn Emswiler**

Jenna Keener

Dorothy Gustkey

2. Christian Diaz-Pitsnogle, Per-Diem Information System Specialist Externship for Technology, (Paygrade 41-M/\$12.00 per hour), effective January 2, 2024, through April 18, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

3. Corey Baxter, Per-Diem Administrative Assistant Externship for BH/ID & EI, (Paygrade 41-N/\$12.00 per hour), effective January 2, 2024, through April 18, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

4. Michael Range, Full-Time Case Aide I for the Area Agency on Aging, (Paygrade 15-W/\$25,174.50 annually), effective January 8, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

5. Sabrina Kirsch, Full-Time Executive Assistant for the Courts, (Paygrade 49-B/\$42,759.08 annually), effective January 2, 2024. (Employment is contingent upon successful completion of pre-employment health screening).

Transfers:

1. John B. Lovette, III, Full-Time Interim Director Public Defender for the Public Defender's Office, (Paygrade 70-J/\$71,061.64 annually), to Part-Time Assistant Public Defender for the Public Defender's Office, (Paygrade 48-A/\$38,781.69 annually), effective January 1, 2024.

2. Hal Dues, Full-Time Community Services Industrial Arts Supervisor Assistant for the Renovation Crew, (Paygrade 35-G/\$19.61 per hour), to Full-Time Lead Supervisor Community Services for the Renovation Crew, (Paygrade 35-N/\$21.05 per hour), effective January 1, 2024.

- 3. Denise Fleming, Full-Time Supervisor of Collections for the Courts, (Paygrade 40-D/\$40,804.40 annually), to Full-Time Administrative Assistant to the Court Administrator for the Courts, (Paygrade 40-J/\$40,804.40 annually), effective January 1, 2024.**
- 4. Kathryn Antol, Full-Time Clerk Typist II for Children & Youth Service, (Paygrade 15-L/\$25,696.58 annually), to Full-Time Clerk Typist III for Children & Youth Service, (Paygrade 21-C/\$28,353.00 annually), effective January 8, 2024.**
- 5. Lori Wright, Full-Time Department Clerk III for the Prothonotary's Office, (Paygrade 15-J/\$15.33 per hour), to Full-Time Department Clerk IV for the Prothonotary's Office, (Paygrade 21-B/\$16.80 per hour), effective January 8, 2024.**
- 6. Collette Miller, Full-Time Tipstaff/Court Clerk for the Courts, (Paygrade 22-G/\$40,167.40 annually), to Full-Time Court Coordinator for the Courts, (Paygrade 28-F/\$44,975.60 annually), effective January 18, 2024.**
- 7. Kimberly Feist, Full-Time Assistant Public Defender for the Public Defender's Office, (Paygrade 48-L/\$56,042.48 annually), to Full-Time Director of Public Defender for the Public Defender's Office, (Paygrade 90-C/\$70,000.00 annually), effective January 1, 2024.**
- 8. Stephanie Schenk, Full-Time Department Clerk I for the Prothonotary's Office, (Paygrade 3-B/\$12.00 per hour), to Full-Time Department Clerk III for the Prothonotary's Office, (Paygrade 15-E/\$13.68 per hour), effective January 8, 2024.**

Remove from Payroll:

- 1. William J. Smith, Full-Time Elected Official – Commissioner for the Commissioners' Office, (Paygrade 000-A/\$70,839.34 annually), effective December 31, 2023.**
- 2. Thomas Hagerman, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective January 12, 2024.**
- 3. Diana Bowman, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.95 per hour), effective January 14, 2024.**
- 4. Jessica Berleue, Full-Time Magistrate Clerk II for Magistrate Subich's Office, (Paygrade 11-E/\$14.06 pe hour), effective December 22, 2023.**

Correction:

1. Approve correcting the effective date of the hiring of Charles Harasty, Full-Time Social Services Aide I for Children & Youth Service, (Paygrade 15-V/\$24,375.00 annually), from December 11, 2023, to December 14, 2023. (Action originally taken at the Commissioners' Meeting held December 7, 2023).

Adjournment.