

CAMBRIA COUNTY BOARD OF COMMISSIONERS

Minutes

January 23, 2020

Ebensburg, PA
January 9, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 10, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 13, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 14, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 15, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 16, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 17, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 20, 2020

Courthouse closed in observance of Martin Luther King, Jr., Day.

Ebensburg, PA
January 21, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Ebensburg, PA
January 22, 2020

Commissioners Thomas C. Chernisky, B.J. Smith, and Scott W. Hunt present.

Commissioners in Session. Commissioners Thomas C. Chernisky, William J. Smith, and Scott W. Hunt were present.

The meeting was called to Order by President Commissioner Chernisky in the Jury Room of the Cambria County Courthouse, at 10:05 a.m.

Motion was made by Commissioner Smith to waive the reading of the Minutes of January 9, 2020, but to approve them and place them on file.

Motion was seconded by Commissioner Hunt and passed unanimously.

Public Comment:

John DeBartola questioned the recent appointment to the Cambria County Transit Authority Board.

COMMISSIONERS

Amendment:

Motion was made by Commissioner Smith to approve Amendment No. 5 to the HealthChoices Behavioral Health Grant Agreement with the Commonwealth of

Pennsylvania, acting through its Department of Human Services, effective January 1, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Contracts (Provided Funding is Available):

Motion was made by Commissioner Smith to approve two (2) Service Contracts for Cambria County BH/ID & EI FY 2019-2020 Budget:

Service Provider	Description of Services	Contract Amount
Center for Community Resources	Three-year Lease for approximately 369 square feet of the Central Park Complex's third floor.	\$462.00 per month
Center for Community Resources	Licensed Crisis Intervention Services & Emergency Services-Delegate	\$160,000.00

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve three (3) Service Contracts for Cambria County Drug & Alcohol 2019-2020 Budget:

VENDOR/CONTRACTOR	DESCRIPTION OF SERVICE	CONTRACTED RATE FY 2019/2020
Cambria County Drug Coalition	Information Dissemination	Maximum Amount \$30,692.00
Laurel Highlands Free Medical Clinic	Training Services - Narcan	\$135.00/training session
United Way of the Laurel Highlands	Grant Evaluation	Maximum Amount \$8,344.00

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve three (3) Service Contracts for Cambria County Children & Youth Service FY 2019-2020 Budget:

A Second Chance, Inc.

Cert #	Unit ID	Service Provided	Rate	Title IV-E Unallowable	Title IV-E Allowable	Allow Maint	Allow Admin
465450	AA	Foster Care-Kinship Regular	\$49.08	\$.41	\$48.67	\$21.00	\$27.67
465450	BB	Foster Care-Kinship Regular	\$52.75	\$.46	\$52.29	\$21.60	\$30.69
465450	CC	Foster Care-Kinship Regular	\$55.85	\$.47	\$55.38	\$23.93	\$31.45
465450	DD	Foster Care-Kinship Regular	\$60.95	\$.48	\$60.47	\$28.00	\$32.47

Project Point of Light

Service Provided	Rate	Title IV-E Allow	Title IV-E Unallowable
Sexual Offender & Sexual Abuse Victim Services			
Psychological/Sexual Evaluation -Offender (includes testing)	\$525.00		
Psychological/Social Evaluation	\$350.00		
Individual Counseling/Psychotherapy (30 minutes)	\$60.00		
Individual Counseling/Psychotherapy (45 minutes)	\$100.00		
Individual Counseling/Psychotherapy (60 minutes)	\$115.00		
Family Counseling/Psychotherapy (with or without patient) (60 minutes)	\$115.00		
Group Therapy (60 minutes)	\$50.00		
Group Therapy (90 minutes)	\$75.00		
Group Therapy (120 minutes)	\$100.00		
Polygraph	\$400.00		
Internet Monitoring Services			
IPPC Initial Set-Up fee	\$110.00		
IPPC Monthly Monitoring fee	\$20.00		
Court Services			
Court Appearance (cancellations to be made within 24 hours or a 4-hour charge will be applied)	\$150.00/hour		
Telephone Testimony (with or without testifying)	\$150.00/hour		
FIT (Family Intervention Therapy) Services			
Psychological/Social Evaluation	\$350.00		
Individual Counseling/Psychotherapy (60 minutes)	\$115.00		
Group Therapy (60 minutes)	\$50.00		
Group Therapy (90 minutes)	\$75.00		
Batterer's Intervention Services/ Anger Management Services			
Psychological/Social Evaluation	\$350.00		
Polygraph	\$400.00		
Individual Counseling/Psychotherapy (60 minutes)	\$115.00		
Group Therapy (120 minutes)	\$100.00		
***All services except polygraphs are submitted to any applicable insurance, if available.			

Center for Hearing and Deaf Services, Inc.

Service Provided	Rate		Title IV-E Allow	Title IV-E Unallowable
Sign Language Interpreting Services – 2 hour minimum requirement applies to all rates. For complex situations or assignments, 2 or more interpreters are required. For assignments in excess of 2 hours, 2 or more interpreters are required. Cancellations with less than 24-hours' notice, early completion, & client no-shows will be charged the requested time. Tactile interpreting for deaf/blind clients will add \$5.00 fee.				
Interpreting & transliterating services requiring individuals with valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 a.m. – 7:00 p.m.	\$60.00/hour			
Interpreting & transliterating services requiring individuals with valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 p.m. – 7:00 a.m.	\$65.00/hour			
Interpreting & transliterating services requiring individuals with valid state registration & certification – services scheduled with less than 2 business days' notice.	\$65.00/hour			
Interpreting & transliterating services by individuals without valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 a.m. – 7:00 p.m.	\$50.00/hour			
Interpreting & transliterating services by individuals without valid state registration & certification – scheduled requests, Monday – Sunday, 7:00 p.m. – 7:00 a.m.	\$55.00/hour			
Interpreting & transliterating services by individuals without valid state registration & certification – services scheduled with less than 2 business days' notice.	\$55.00/hour			
Travel Expenses – Sign Language Interpreting Services	Parking & toll reimbursement, if applicable			
Travel Zones – Sign language interpreting services travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS office. Beyond 240 miles is determined on a case-by-case basis. Assignments outside Zone 3 may also require a portal-to-portal fee. If assignment occurs on consecutive dates outside of Zone 3, lodging & meal expenses may be charged in addition to the one-time travel charge.				
Travel Zone 1 (0-30 miles radius)	\$0 Flat Rate			
Travel Zone 2 (31-60 miles radius)	\$30 Flat Rate			
Travel Zone 3 (61-90 miles radius)	\$40 Flat Rate			
Travel Zone 4 (91-120 miles radius)	\$50 Flat Rate			
Travel Zone 5 (121-150 miles radius)	\$60 Flat Rate			
Travel Zone 6 (151-180 miles radius)	\$70 Flat Rate			
Travel Zone 7 (181-200 miles radius)	\$80 Flat Rate			
Travel Zone 8 (201-240 miles radius)	\$90 Flat Rate			

Service Provided	Rate		Title IV-E Allow	Title IV-E Unallowable
Foreign language interpreting services cancellations with less than 24-hours' notice, early completion, and client no-shows will be charged the requested time. A 1-hour minimum requirement applies to foreign language interpreting assignments in person. For assignments longer than 1 hour, additional time will be charged in 15-minute increments.				
Foreign Language Written Translation	\$.30/word			
In-Person Interpreting Services, scheduled requests: Monday – Sunday, 7:00 a.m. – 7:00 p.m.	\$50.00/hour			
In-Person Interpreting Services, scheduled requests: Monday – Sunday, 7:00 p.m. – 7:00 a.m.	\$55.00/hour			
In-Person Interpreting Services, scheduled with less than 2 business days' notice	\$5.00 surcharge			
Telephonic Interpreting Services – Telephonic interpreting is charged in 15-minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15-minute minimum requirement applies, meaning a 10-minute call will be charged at \$15.00, Monday – Sunday, 7:00 a.m. – 7:00 p.m.	\$60.00/hour			
Telephonic Interpreting Services – Telephonic interpreting is charged in 15-minute blocks, equivalent to \$15.00 for up to 15 minutes. A 15-minute minimum requirement applies, meaning a 10-minute call will be charged at \$15.00, Monday – Sunday, 7:00 p.m. – 7:00 a.m.	\$60.00/hour			
Scheduling with less than 2 business days' notice	\$5.00 surcharge			
Travel Expenses- Foreign Language Interpreting Services	Parking & toll reimbursement, if applicable			
Travel Zones – Foreign language interpreting services travel zone charges will be applied, if assignment is beyond a specific geographic area from HDS. Beyond 300 miles is determined on a case-by case basis. If assignment occurs on consecutive dates outside of Zone 2, lodging and meal expenses will be charged in addition to the one-time travel charge and mileage fee at the IRS rate.				
Travel Zone 1 (0-29 miles radius)	\$0 Flat Rate			
Travel Zone 2 (30-59 miles radius)	\$40.00 Flat Rate			
Travel Zone 3 (60-89 miles radius)	\$50.00 Flat Rate			
Travel Zone 4 (90-119 miles radius)	\$60.00 Flat Rate			
Travel Zone 5 (120-149 miles radius)	\$70.00 Flat Rate			
Travel Zone 6 (150-179 miles radius)	\$80.00 Flat Rate			
Travel Zone 7 (180-209 miles radius)	\$90.00 Flat Rate			
Travel Zone 8 (210-239 miles radius)	\$100.00 Flat Rate			
Travel Zone 9 (240-269 miles radius)	\$110.00 Flat Rate			
Travel Zone 10 (270-300 miles radius)	\$120.00 Flat Rate			

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to approve one (1) Service Contract Amendment for Cambria County Children & Youth Service FY 2019-2020 Budget:

Independent Family Services, Inc.

<u>Service Provided</u>	<u>Rate (Per Hour)</u>
Family-Based Mental Health Services (FBMHS) – Behavioral health treatment services including co-occurring disorders (MA eligible and upon approval).	No Charge
In-Home Parent Support Services – a. Parenting Enhancement Services- Including SAFECARE and Incredible Years); b. Family Activity Building Services; c. Community Support Building Services; and d. Comprehensive Reporting Services includes monthly progress reports and family functionality assessment and evaluation.	\$85.00
Crisis Intervention – IFS Family Resource Professionals offer 24/7 telephone coverage for CYS families in crisis. These situations can lead to traumatic and life-threatening events, if left unattended. The families that work with the IFS Family Resource Professionals often rely on the IFS worker as their first line of defense. Families are also encouraged to use local and state police, the Cambria County Crisis Unit, and the Women’s Help Center while learning to independently deal with their crises.	No Charge
Follow-Up Aftercare Services – Monthly contact with families who successfully complete an IFS program up to 12 months. Review Discharge Planning and assist family as necessary.	No Charge
Assessment & Evaluation Services – In-home family functionality assessment and baseline measurement of current functionality with report to referring agency. Maximum of 12 hours. If IFS services are initiated after the assessment & evaluation, then the evaluation results will be utilized for referred family.	\$85.00
Batterer’s Intervention Group – 26-week Duluth model: Educational materials and presentations to males (over 18 years old) who have been involved in domestic violence situations. All participants will be charged an assessment fee of \$80.00 and will be charged a minimum fee of \$20.00 per group. Weekly groups are held in Johnstown and have an open enrollment.	No Charge
Court Preparation & Involvement – Court preparation and testimony as to family progress, deficiencies, and issues within the scope of the IFS program. Provide recommendations and prognoses.	\$85.00
Court Reports – Detailed description of family progress and recommendations for treatment/intervention. Court notice must be provided a minimum of 15 days prior to hearing date to ensure delivery of IFS Court Report. Minimum charge of 1 hour, maximum charge of 2 hours.	\$30.00
IFS Consultation – Face-to-face consultation with caseworker regarding a family referred for IFS services or consultation after services have been initiated that has been requested by the caseworker/supervisor.	\$50.00
Home Management Services – Designed to offer the most basic needs that are necessary in the development of healthy and safe children. The program utilizes a Home Manager to assist the family with the basics of providing food, shelter, and clothing in a safe and sanitary environment where each individual learns their specific role in meeting these basic family goals. These services include a Lice Protocol specifically authorized by the caseworker.	Direct Services - \$45.00 Court Preparation & Testimony - \$45.00 Court Report - \$20.00 Consultation - \$30.00
Lice/Bedbug/Cockroach Protocol – Designed to assist families with infestations to reduce the infestation and teach real-life skills to the family to eliminate the need for services in the future. The program utilizes 1 to 3 Home Management staff to assist the family with eliminating the infestation, treating the home, and/or preparing the home for treatment by exterminators.	Lice/Bedbug/Cockroach Protocol - \$90.00 Court Preparation & Testimony - \$45.00 Court Report - \$20.00 Consultation - \$30.00
Recovery Coach Services – An intensive, community-based case management program for individuals and their families who are involved with their local county Children & Youth Services agency and are experiencing distress because of a substance use disorder (SUD) within the family unit. Use disorder and obtain stability in the home.	Direct Services - \$60.00 Court Preparation & Testimony - \$60.00 Court Report - \$20.00
Training – Staff training, parent training, conference trainings, service-provider training	\$500.00 per day/6 hours
Safe Care Program	\$85.00/hour
Incredible Years Program	\$85.00/hour

Motion was seconded by Commissioner Hunt and passed unanimously.

Appointment:

Motion was made by Commissioner Hunt to approve the appointment of Michael Plunkard to the Cambria County Drug & Alcohol Planning Council for a 3-year term, beginning January 1, 2020, and ending December 31, 2022.

Motion was seconded by Commissioner Smith and passed unanimously.

Resignation:

Motion was made by Commissioner Smith to approve the resignation of Steve Mikesic from the Cambria County Conservation & Recreation Authority Board, effective immediately.

Motion was seconded by Commissioner Hunt and passed unanimously.

Tax Exonerations:

Motion was made by Commissioner Smith to authorize and direct the Tax Claim Bureau Director to strike, from the records in her office, taxes plus penalty, interest, and fees assessed against:

CONTROL NO.	MAP NO.	ASSESSED NAME	MUNICIPALITY	EXONERATE
8-42820	08-047. -128.000	Noel, James J. & Jamie A.	Cambria Township	2014 through 2018 taxes. Sold at 11-19-19 Private Sale.
13-44520	12-018. -103.000	Greene, Ken & Sherri	Clearfield Township	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
14-48205	14-009. -400.000	Kestermont, Melissa A. & Vogel, Craig A.	Conemaugh Township	2008 through 2018 taxes. Sold at 11-19-19 Private Sale.
22-15977	22-012. -212.000	East Conemaugh Borough	East Conemaugh Borough	2013 through 2018 taxes. Sold at 11-19-19 Private Sale.
22-16186	22-006. -111.000	Feist, Brian P. & Janet T.	East Conemaugh Borough	2016 through 2018 taxes. Sold at 11-19-19 Private Sale.
22-16187	22-006. -107.001	Feist, Brian P. & Janet T.	East Conemaugh Borough	2018 taxes. Sold at 11-19-19 Private Sale.

23-54692	23-024. -340.000	Adams, Samuel & Kassick, Kelsie	East Taylor Township	2009 through 2018 taxes. Sold at 11-19-19 Private Sale.
23-55806	23-016. -000.037	D&T Rentals	East Taylor Township	2012 through 2018 taxes. Sold at 11-19-19 Private Sale.
23-119304	23-016. -000.004	Confer, Amanda	East Taylor Township	2016 through 2018 taxes. Sold at 11-19-19 Private Sale.
29-19987	29-002. -106.000	Franklin Borough	Franklin Borough	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
29-19997	29-004. -104.000	Franklin Borough	Franklin Borough	2011 through 2018 taxes. Sold at 11-19-19 Private Sale.
48-64897	48-047. -108.000	Sanford, Mark	Portage Township	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
57-74859	57-007. -142.000	King, Melea	Stonycreek Township	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
59-73035	59-027. -210.000	Shawley, Karen M.	Summerhill Township	2016 through 2018 taxes. Sold at 11-19-19 Private Sale.
59-73497	59-026. -804.000	JLH Development, LLC	Summerhill Township	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
67-81868	67-018. -104.000	JLH Development, LLC	West Taylor Township	2018 taxes. Sold at 11-19-19 Private Sale.
68-83326	68-031. -241.000	Raab, Angela	White Township	2012 through 2018 taxes. Sold at 11-19-19 Private Sale.
68-107585	68-024. -104.000	Bookhamer, Roy, Jr.	White Township	2006 through 2018 taxes. Sold at 11-19-19 Private Sale.
68-112539	68-023. -363.000	Gray, Patricia L. & William F., Sr.	White Township	2004 through 2018 taxes. Sold at 11-19-19 Private Sale.
68-113128	68-029. -323.000	Mock, Daniel A. & Joyce A.	White Township	2012 through 2018 taxes. Sold at 11-19-19 Private Sale.
77-1579	77-020. -103.000	Ortiz-Soto, Andre	Johnstown 7 th Ward	1990 through 2018 taxes. Sold at 11-19-19 Private Sale.
77-119205	77-015. -119.001	JLH Development, LLC	Johnstown 7 th Ward	2008 through 2018 taxes. Sold at 11-19-19 Private Sale.
78-2949	78-015. -505.000	Rager, Bryan	Johnstown 8 th Ward	2008 through 2018 taxes. Sold at 11-19-19 Private Sale.
78-2959	78-015. -300.000	Vigne, Shawn M.	Johnstown 8 th Ward	2014 through 2018 taxes. Sold at 11-19-19 Private Sale.
78-2960	78-040. -102.000	Vigne, Shawn M.	Johnstown 8 th Ward	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
78-3338	78-015. -506.001	Rager, Bryan, d/b/a Bryan's Lawn Care	Johnstown 8 th Ward	2006 through 2018 taxes. Sold at 11-19-19 Private Sale.
82-5558	82-006. -102.000	DM Investment Ventures, LLC	Johnstown 12 th Ward	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
87-9470	87-008. -113.000	Connor, Samantha	Johnstown 17 th Ward	2007 through 2018 taxes. Sold at 11-19-19 Private Sale.
87-10069	87-021. -111.000	Britt, Debora	Johnstown 17 th Ward	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
87-10273	87-046. -208.000	S&R Real Estate, LLC	Johnstown 17 th Ward	2015 through 2018 taxes. Sold at 11-19-19 Private Sale.
87-11011	87-014. -202.000	Fitzgerald, Michael	Johnstown 17 th Ward	2007 through 2018 taxes. Sold at 11-19-19 Private Sale.
87-11332	87-056. -113.000	Carr, Jamila & Hollis, Kendale	Johnstown 17 th Ward	2016 through 2018 taxes. Sold at 11-19-19 Private Sale.
90-12949	90-016. -103.000	JLH Development, LLC	Johnstown 20 th Ward	2014 through 2018 taxes. Sold at 11-19-19 Private Sale.
3-7849	03-006. -311.000	Dewitt, Daniel J. & Toni A.	Ashville Borough	2015 through 2018 taxes. Sold at 12-20-19 Repository Sale.
16-50405	16-017. -402.000	Skaggs, Albert	Cresson Township	2016 through 2018 taxes. Sold at 12-20-19 Repository Sale.
19-15706	19-005. -105.000	Eisenhuth, Barry J.	Dale Borough	2015 through 2018 taxes. Sold at 12-20-19 Repository Sale.
20-52801	20-014. -225.000	Hollingsworth, Timothy P.	Dean Township	2016 through 2018 taxes. Sold at 12-20-19 Repository Sale.
23-55337	23-031. -121.000	Miller, Robert K. & Shirley A.	East Taylor Township	2016 through 2018 taxes. Sold at 12-20-19 Repository Sale.
23-55387	23-031. -123.000	Miller, Robert K. & Shirley A.	East Taylor Township	2016 through 2018 taxes. Sold at 12-20-19 Repository Sale.
50-67341	50-040. -621.000	Kopriva, William F.	Richland Township	2017 through 2018 taxes. Sold at 12-20-19 Repository Sale.

Motion was seconded by Commissioner Hunt and passed unanimously.

PERSONNEL ACTIONS

New Hires:

Motion was made by Commissioner Hunt to hire Jolene McIntosh-Myers, Full-Time Account Clerk I-Float for the Recorder of Deeds Office, (Paygrade 5-C/\$9.56 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Angela Stephens, Full-Time Account Clerk I/Steno-Float for Tax Assessment, (Paygrade 5-K/\$9.56 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Michael Crimaldi, Full-Time Tax Appraiser for Tax Assessment, (Paygrade 39-C/\$11.55 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Amanda Smego, Full-Time Second Deputy for the Recorder of Deeds Office, (Paygrade 48-F/\$15.39 per hour), effective January 27, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to hire Sabrina Kirsch, Full-Time Clerk Stenographer I for the District Attorney's Office, (Paygrade 5-B/\$10.20 per hour), effective February 10, 2020. (Employment is contingent upon successful completion of pre-employment health screening).

Motion was seconded by Commissioner Smith and passed unanimously.

Transfers:

Motion was made by Commissioner Hunt to transfer Brenda Shultz, Full-Time Account Clerk I for Juvenile Court, (Paygrade 5-A/\$8.56 per hour), to Full-Time Department Clerk I for Juvenile Court, (Paygrade 3-B/\$9.84 per hour), effective January 27, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to transfer Martin Daughenbaugh, Full-time Correctional Officer II for the Prison, (Paygrade 38-A/\$22.69 per hour), to Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.57 per hour), effective August 25, 2019.

Motion was seconded by Commissioner Smith and passed unanimously.

Remove from Payroll:

Motion was made by Commissioner Smith to remove Kristin Caro, Full-Time Caseworker II for Children & Youth Service, (Paygrade 43-C/\$30,293.12 annually), effective January 25, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Joan Fye, Full-Time Assistant Payroll Coordinator for Human Resources, (Paygrade 25-B/\$15.72 per hour), effective March 17, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Joseph Popich, Full-Time Correctional Officer I for the Prison, (Paygrade 26-A/\$22.12 per hour), effective February 27, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Motion was made by Commissioner Smith to remove Annette Farabaugh, Full-Time Administrative Secretary for Cooperative Extension, (Paygrade

36-C/\$29,631.27 annually), effective February 8, 2020.

Motion was seconded by Commissioner Hunt and passed unanimously.

Rescind:

Motion was made by Commissioner Hunt to rescind Lynette Kirsch, Full-Time Tipstaff/Court Clerk for the Courts, (Paygrade 22-G/\$17,927.00 annually), effective January 23, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Motion was made by Commissioner Hunt to rescind Jessica Smego, Full-Time Second Deputy for the Recorder of Deeds Office, (Paygrade 48-F/\$15.39 per hour), effective January 27, 2020.

Motion was seconded by Commissioner Smith and passed unanimously.

Commissioner Chernisky stated that the next regularly scheduled Commissioners' Meeting will be held on February 13, 2020, in the Jury Room of the Courthouse, at 10:00 a.m.

Adjournment:

Motion was made by Commissioner Hunt to adjourn the meeting.

Motion was seconded by Commissioner Smith and passed unanimously.

Michael Gelles, IV, Chief Clerk